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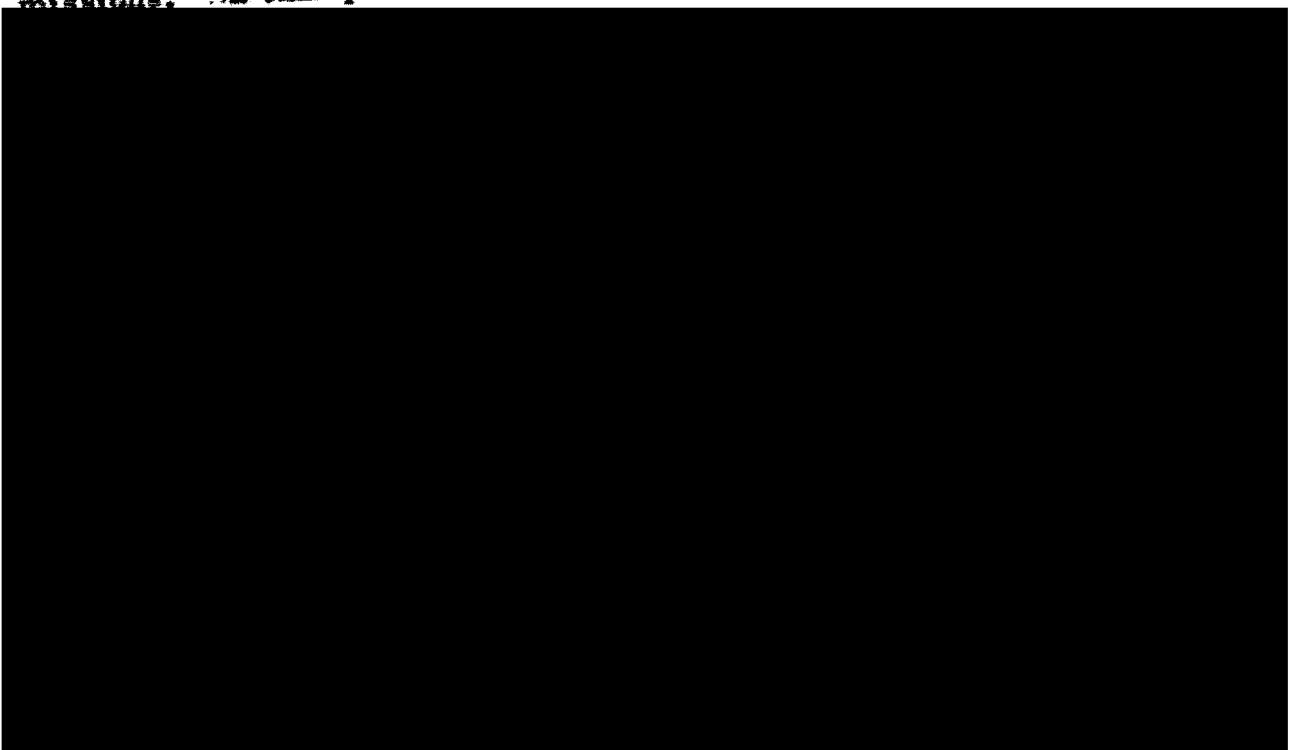
22 September 1966

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training
22 September 1966

1. Briefing of Non-Agency Personnel

Only rarely does OTR learn whether or not the briefings in which we participate have a positive, significant effect on Agency activities and missions. An example of this occurred last week when several senior



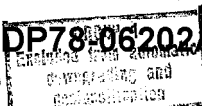
25X1C

2. JCS-DIA Orientation #6

All senior Agency speakers invited to participate in the 6th running of this program have agreed to make presentations. Those invited included

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Mr. Helms, Colonel White, Messrs. Proctor, Karamessines, Duckett, and, of course, yourself. The DIA has submitted its thirty nominees for the two-day orientation, and Major General Richard W. Whitney, DIA Chief of Staff, heads that contingent.

25X1A 3.

(Reference Item #10 in OTR Weekly Report dated 15 September 1966)

Water samples taken from the five Base wells were negative. Water from the 600,000-gallon water tank at the pump house contained Coliform Group bacteria. The tank is presently being cleaned and will be chlorinated before being put on the water main system and then a careful check will be maintained on this tank.

4. Language Training

The Courtesy Level Language Program began on 19 September with a non-duty-hour French class of five students.

5. Language Testing

A total of 57 proficiency tests were scheduled for 43 EODs during the week of 12 September. These figures set a new record for EOD testing during a one-week period.

6. JMWAVE Spanish Training Program

During the period 31 August - 6 September [REDACTED] Language 25X1A School, visited JMWAVE to help organize a Spanish language training program for the Station. The program was initiated on 6 September with 42

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25X1A students enrolled in seven classes (four basic classes and three at the elementary and intermediate levels). [REDACTED] COS/JMWAVE, personally selected the 42 students who are participating in the program. Classes will be conducted three hours a week during working hours. [REDACTED] requested that to assure success of the program the Language Training School send one of its representatives on short visits to JMWAVE every eight to ten weeks. 25X1A

7. Fair Employment

25X1A [REDACTED] Fair Employment Practices Officer, is meeting with [REDACTED] 25X1A
25X1A [REDACTED] today to discuss needed training in the area of Fair Employment Practices. This is an outgrowth of correspondence from the Civil Service Commission announcing courses available at the Commission and urging all Government agencies to set up appropriate internal training programs. Dave believes that some input into existing OTR courses supplemented by the CSC courses will suffice.

8. Off-Campus Program

25X1A Registration for both the George Washington University and American University Off-Campus Programs was conducted at Langley on 13 and 15 September and [REDACTED] on 14 September for NPIC. Seventy individuals enrolled for courses offered by George Washington and 59 for those by American University.

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9. Executive Orientation in Planning, Programming, and Budgeting

(Reference Item #2 in OTR Weekly Report dated 15 September 1966) At the last moment we were able to add one further nominee, [REDACTED] 25X1A

25X1A [REDACTED] GS-14, Office of Security, to the 12 September course. To

date we have four nominees for the 13-14 October class: [REDACTED] GS-14; 25X1A

25X1A [REDACTED] GS-15;

all from the Office of Security.

10. Non-Agency Briefings

During this reporting period the following were briefed: Lieutenant

25X1C

[REDACTED]
ACSI Special Research Detachment; officers and civilians at the Defense Intelligence School; NSA EODs; A. I. D. personnel destined for overseas assignments; Intelligence Staff Officer Advisory Course, Fort Holabird; and, foreign nationals at the International Police Academy.

[REDACTED] 25X1A
for John Richardson
Director of Training

Attachment -- OTR Attendance

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ATTENDANCE
WEEK OF 12 - 16 SEPTEMBER 1966

Operating Programs (Internal Training)

	<u>Agency</u>	<u>Non-Agency</u>
	Courses or Projects	Number of Students
		<u>Briefings</u>
		<u>Number Briefed</u>
Clandestine Ops	6	182
Covert Training	10	25
Intelligence	7	129
Language (14)		
Full-Time	26	65
Part-Time	43	83
Tutorial	11	12
Communism		10
Support & Development	3	74
	1	34
	1	28
Total	<u>108</u>	<u>632</u>
		<u>17</u>
External Training	<u>58</u>	<u>86</u>
	<u>166</u>	<u>718</u>

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GROUP 1
Excluded from automatic
downgrading and
declassification